



Tuesday Tips is an outreach effort by OGCA. The idea behind *Tuesday Tips* is to convey tips, tricks and other helpful information around the area of research administration. Our goal is to post on (almost every) Tuesdays. If there is something you would like to see covered on *Tuesday Tips*, email: UAF-GCReATE@alaska.edu. For more Tips visit [OGCA website](#).

Sponsored Research Agreements (SRAs)

A Sponsored Research Agreement (SRA) is a contract between UAF and a sponsor for the purposes of funding and conducting research at UAF. A SRA may be supported by a for-profit (e.g., private industry) or non-profit (e.g., state or federal government, foundations, etc.) sponsors.

The Office of Grants and Contracts Administration (OGCA) is authorized to review, negotiate, and execute SRAs. Preliminary discussions between the Principal Investigator (PI) and sponsor regarding the research may begin long before a sponsor is ready to establish a SRA. Regardless of when the sponsor issues a SRA, the PI working with his/her department/unit business office is required to submit the related proposal to OSP for review and approval prior

to sending the proposal to the sponsor. The proposal at a minimum must include:

- a statement of work,
- project budget, and
- budget justification

Note: Additional information and documents may be requested during the proposal review process.

OGCA encourages PIs to send UAF's template SRA with the proposal. However, if the sponsor sends an agreement to PI, (at)-0.6(e)s at118 Tc 0.30If sc

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