

UNIVERSITY OF ALASKA FAIRBANKS

REGULATIONS FOR THE
APPOINTMENT AND EVALUATION OF FACULTY

AND

DEPARTMENT OF ANTHROPOLOGY UNIT CRITERIA
STANDARDS AND INDICES

THE FOLLOWING IS AN ADAPTATION OF UAF AND REGENTS
CRITERIA FOR PROMOTION AND TENURE, SPECIFICALLY
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CHAPTER I

Purview

The UAF Faculty
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CHAPTER II

Initial Appointment of Faculty

A. Criteria for Initial Appointment

Minimum requirements for UAF Faculty
Applicants must hold a Ph.D. or equivalent
in a discipline related to the position
being filled.

IV. Equal Opportunity
Statement

B. Academic Titles

Academic titles are assigned based on the applicant's qualifications and the needs of the department.

C. Process for Appointment of Faculty with Academic Rank

Department chairs submit nominations to the
Faculty Search Committee. The committee
reviews applications and recommends candidates
to the UAF Human Resources Department.
The Human Resources Department conducts
interviews and makes a final selection.

D. Process for Appointment of Faculty with Special Academic Rank

Department chairs submit nominations to the
Faculty Search Committee. The committee
reviews applications and recommends candidates
to the UAF Human Resources Department.
The Human Resources Department conducts
interviews and makes a final selection.

CHAPTER III

Periodic Evaluation of Faculty

A. General Criteria

As stated in UAF Faculty Handbook, Chapter IV, AND DEPARTMENT OF ANTHROPOLOGY UNIT CRITERIA, STANDARDS AND INDICES, the following are the criteria for the evaluation of the faculty:

Faculty at UAF, to be considered for promotion, must meet the following criteria:

Bipartite Faculty
Bipartite faculty are those who are employed on a part-time basis and are not eligible for promotion.

Technical Faculty
Technical faculty are those who are employed on a part-time basis and are not eligible for promotion.

Part-time Faculty
Part-time faculty are those who are employed on a part-time basis and are not eligible for promotion.

B. Criteria for Instruction

A. Instruction
The following are the criteria for the evaluation of the faculty's instruction:

1. Effectiveness in Teaching
The following are the criteria for the evaluation of the faculty's effectiveness in teaching:

a. Quality of Instruction

- b. ~~is not a~~ ~~staff~~ ~~position~~
- c. ~~is not a~~ ~~staff~~ ~~position~~ ~~in~~ ~~the~~ ~~department~~ ~~of~~ ~~anthropology~~ ~~at~~ ~~the~~ ~~University~~ ~~of~~ ~~Alaska~~ ~~Fairbanks~~
- d. ~~is not a~~ ~~staff~~ ~~position~~
- e. ~~is not a~~ ~~staff~~ ~~position~~ ~~in~~ ~~the~~ ~~department~~ ~~of~~ ~~anthropology~~ ~~at~~ ~~the~~ ~~University~~ ~~of~~ ~~Alaska~~ ~~Fairbanks~~
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- g. ~~is not a~~ ~~staff~~ ~~position~~

h. CURATORS AT THE UNIVERSITY OF ALASKA MUSEUM WITH A FACULTY APPOINTMENT IN ANTHROPOLOGY TYPICALLY HAVE A PORTION OF THEIR WORKLOAD ASSIGNED TO THE DEPARTMENT. THE DEPARTMENT OF ANTHROPOLOGY WILL EVALUATE THE CURATOR'S TEACHING RECORD.

2. Com

- n ALL PEER-REVIEWED PUBLICATIONS SHALL BE CONSIDERED SIGNIFICANT. THIS INCLUDES NOT ONLY THE WRITING OF JOURNAL ARTICLES AND BOOK CHAPTERS BUT THE EDITING OF BOOK AND JOURNAL VOLUMES.
- o MULTIPLE- AUTHORED, PEER-REVIEWED PUBLICATIONS SHALL BE EVALUATED IN TERMS OF THE AUTHOR'S CONTRIBUTION, TO BE DELINEATED IN THE NARRATIVE STATEMENT OF THE PROMOTION AND TENURE FILE.
- p RESEARCH CONTRIBUTIONS AS EDITOR OF VOLUMES OF THE APUA (ANTHROPOLOGY PAPERS OF THE UNIVERSITY OF ALASKA) SHALL BE CONSIDERED COMPARABLE TO RESEARCH CONTRIBUTIONS AS EDITOR OF OTHER PEER REVIEWED BOOKS AND JOURNAL VOLUMES.
- q CURATORS AT THE UNIVERSITY OF ALASKA MUSEUM WITH A FACULTY APPOINTMENT IN ANTHROPOLOGY TYPICALLY HAVE A PORTION OF THEIR WORKLOAD ASSIGNED TO THE DEPARTMENT. THE DEPARTMENT WILL EVALUATE THE CURATOR'S RECORD OF RESEARCH.

D. Criteria for Public and University Service

This is a list of criteria for public and university service. The criteria are listed in two columns. The first column lists the criteria and the second column lists the weight assigned to each criterion. The criteria are: 1. Public Service, 2. University Service, 3. Professional Service, 4. Community Service, 5. Other Service. The weights are: 1. Public Service (10%), 2. University Service (10%), 3. Professional Service (10%), 4. Community Service (10%), 5. Other Service (10%).

1. Public Service

- a. Public Service (10%)
- b. Service to the community (10%)
- c. Service to the profession (10%)
- d. Service to the university (10%)
- e. Service to the state (10%)

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1. APPLIED ANTHROPOLOGICAL WORK WITH COMMUNITIES AND ORGANIZATIONS.

2. University Service

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3. Evaluation of Service

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g. PURSUING FUNDING FOR COLLECTIONS GROWTH AND MAINTENANCE; AND

h. PRODUCING CURATORIAL OR COLLECTIONS-RELATED PUBLICATIONS, REPORTS, AND/OR MANUALS.

i. ENSURING UNIVERSITY COMPLIANCE WITH STATE AND FEDERAL LAWS THAT PERTAIN TO THE COLLECTION.

2. SPECIFIC CRITERIA FOR CURATORIAL PERFORMANCE:

ASSISTANT PROFESSOR AND CURATOR

EVIDENCE OF CURATORIAL ABILITY AND A COMMITMENT TO DEVELOPING AND MANAGING RESEARCH COLLECTIONS RELEVANT TO THE AREA OF SPECIALIZATION INCLUDES THE FOLLOWING:

1. CURATORS WILL DEVELOP THE COLLECTIONS AS A PERMANENT RECORD OF THE NATURAL AND/OR CULTURAL DIVERSITY OF ALASKA AND THE CIRCUMPOLAR NORTH AND AS A RESEARCH RESOURCE FOR STUDIES OF BIOLOGICAL AND/OR CULTURAL DIVERSITY.
2. COLLECTIONS CARE INCLUDES RESPONSIBILITY FOR THE PHYSICAL CONDITION AND STORAGE OF OBJECTS/SPECIMENS, CORRESPONDING DOCUMENTATION, BUDGETARY MANAGEMENT, AND ANNUAL REPORTS.
3. CURATORS WILL PRESERVE THE SPECIMENS, ARTIFACTS, OBJECTS, AND MATERIAL UNDER THEIR PURVIEW THROUGH THE USE OF METHODS AND TECHNIQUES PROFESSIONALLY ACCEPTED WITHIN THEIR RESPECTIVE DISCIPLINES.
4. CURATORS WILL ENSURE THAT ALL RECORDS AND FIELD NOTES CONCERNING COLLECTION MATERIALS ARE MAINTAINED IN A SECURE FASHION AND MEET OR EXCEED DOCUMENTATION STANDARDS FOR THEIR RESPECTIVE DISCIPLINE.
5. CURATORS WILL MAINTAIN CURRENT ACCESSION FILES, DEACCESSION FILES, AND CATALOGUES OF OBJECTS IN THEIR COLLECTIONS. THEY WILL DEVELOP ELECTRONIC DATABASES WITH COMPUTER DATA FORMATS THAT FOLLOW DATA STANDARDS OF THE RESPECTIVE DISCIPLINE AND UAM.
6. CURATORS WILL DEVELOP, MAINTAIN, AND REVISE WRITTEN POLICIES AND PROCEDURES FOR CAUTION OF OBJECTS OR SPECIMENS IN THEIR COLLECTIONS.
7. CURATORS WILL TAKE PART IN INTERPRETIVE ACTIVITIES OF THE MUSEUM IN ORDER TO FULFILL THE MUSEUM'S MISSION TO INTERPRET THE NATURAL AND CULTURAL HISTORY OF ALASKA. IN THIS REGARD, PREPARATION OF SMALL EXHIBIT IS APPROXIMATELY THE EQUIVALENTS OF PUBLICATION OF A PROFESSIONAL ARTICLE; PROJECT DIRECTION OF A LARGE COMPLEX EXHIBIT THAT INCLUDES

PREPARATION OF A SERIOUS CATALOGUE IS APPROXIMATELY THE EQUIVALENT OF PUBLICATION OF A SCHOLARLY BOOK.

8. CURATORS WILL ACTIVELY PREPARE GRANT APPLICATIONS FOR EXTERNAL SUPPORT FOR THEIR CURATORIAL ACTIVITIES AND COLLECTION-BASED RESEARCH.

ASSOCIATE PROFESSOR AND CURATOR

CONSISTENT CONTRIBUTIONS TO INTERPRETIVE (EDUCATION AND EXHIBITION) ACTIVITIES147 0.0027 Tc-47 MUSEUM,c-47 RCURATTO CTIASITIEFROM OO HERESSF A SCTIVE SS