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A G E N D A

UAF FACULTY SENATE MEETING #167

Monday, May 3, 2010

1:00 p.m. – 3:45 p.m.

Wood Center Carol Brown Ballroom

- | | | | |
|------|------|---|---------|
| 1:00 | I | Call to Order – Jonathan Dehn | 5 Min. |
| | A. | Roll Call | |
| | B. | Approval of Minutes to Meeting #166 | |
| | C. | Adoption of Agenda | |
| 1:05 | II | Status of Chancellor's Office Actions | |
| | A. | Motions Approved: | |
| | | 1. Motion to Reaffirm ANLC/ANLP Unit Criteria | |
| | | 2. Motion to Approve an A.A.S. Degree in Drafting Technology | |
| | | 3. Motion to Approve a Minor in Mining Engineering | |
| | | 4. Motion to amend the UAF "Policies and Regulations for the Appointment and Evaluation of Faculty" | |
| | B. | Motions Disapproved: none | |
| 1:05 | III | Public Comments/Questions | 5 Min. |
| 1:10 | IV | A. President's Comments – Jon Dehn | 5 Min. |
| | | B. President-elect's Report – Cathy Cahill | 5 Min. |
| 1:20 | V | A. Remarks by Chancellor Brian Rogers | 5 Min. |
| | | B. Remarks by Provost Susan Henrichs | 5 Min. |
| 1:30 | VI | Governance Reports | 5 Min. |
| | A. | Staff Council – Martin Klein/Maria Russell | |
| | B. | ASUAF – Todd Vorisek | |
| | C. | UAFT/UNAC | |
| 1:35 | VII | Guest Presentation: Linda Hapsmith, Staff Academic Advising Center | 15 Min. |
| 1:50 | VIII | Discussion Item | |
| | A. | Academic Master Plan | 15 Min. |
| | | Guest: Dan Julius, UA Vice President for Academic Affairs | |
| 2:05 | | BREAK | |

- | | | | |
|------|-----|--|---------|
| 2:15 | IX | Adoption of Consent Agenda | 5 Min. |
| | A. | Motion to approve the list of 2009-2010 degree candidates, submitted by the Administrative Committee (Attachment 167/1) | |
| | B. | Resolutions for the Outstanding Senators of the Year Award, submitted by the Administrative Committee (Attachment 167/2) | |
| | C. | Special Recognition of Senate Service | |
| 2:20 | X | New Business | 20 Min. |
| | A. | Motion to Reaffirm the CLA Departments of English and Philosophy & Humanities Unit Criteria, submitted by the Unit Criteria Committee (Attachment 167/3) | |
| | B. | Motion to Reaffirm the CLA Department of Theatre Unit Criteria, submitted by the Unit Criteria Committee (Attachment 167/4) | |
| | C. | Motion to Reaffirm the CNSM Natural Science Unit Criteria, submitted by the Unit Criteria Committee (Attachment 167/5) | |
| | D. | Motion to Amend the Minor Degree Requirements, submitted by the Curricular Affairs Committee (Attachment 167/6) | |
| | E. | Motion to Change the Study Day Policy, submitted by the Curricular Affairs Committee (Attachment 167/7) | |
| 2:40 | XI | Update on Core Curriculum Discussions
Falk Huettmann, Ken Abramowicz (Attachment 167/8) | 10 Min. |
| 2:50 | XII | Committee and Annual Reports | 10 Min. |
| | A. | Curricular Affairs – Falk Huettmann, Ken Abramowicz (Attachment 167/9) | |

- 3:15 XVI 2010-11 Faculty Senate Members Take Their Seats 10 Min.
 A. Roll Call of 2010-11 Members
 B. President's Remarks – Jonathan Dehn
 C. President-Elect's Remarks – Cathy Cahill
- 3:25 XVII Remarks by Provost Susan Henrichs 5 Min.
- 3:30 XVIII New Senate Business 10 Min.
 A. Motion to endorse 2010-11 committee membership, submitted by the Administrative Committee (Attachment 167/16)
 B. Motion to approve the 2010-11 Faculty Senate Meeting Calendar, submitted by the Administrative Committee (Attachment 167/17)
 C. Motion to authorize the Administrative Committee to act on behalf of the Senate during the summer months, submitted by the Administrative Committee (Attachment 167/18)
- 3:40 XIX Discussion Item
 A. Motion to Amend the Faculty Senate Constitution (Attachment 167/19) 5 Min.
- 3:45 XX Adjournment**

**3:30-5:00 PM Usibelli Awards Reception at Wood Center C-D
 Everyone is invited to attend the reception.

ATTACHMENT 167/1
MAY 3, 2010
SUBMITTED BY THE ADMINISTRATIVE COMMITTEE

MOTION:

The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded the appropriate UAF degrees pending completion of all University requirements. [Note: a copy of the list is available in the Governance Office, 314 Signers' Hall]

EFFECTIVE: Immediately

RATIONALE: These degrees are granted upon recommendation of the program faculty, as verified by the appropriate department head. As the representative governance group of the faculty, UAF Faculty Senate makes that recommendation.

ATTACHMENT 167/2
MAY 3, 2010
SUBMITTED BY THE OSYA SCREENING COMMITTEE

***OUTSTANDING SENATOR OF THE YEAR AWARD
FOR ANNE CHRISTIE***

WHEREAS, Anne Christie has served the university in the UAF Faculty Senate for the past three years; and

WHEREAS, Anne Christie has served as a valuable member of the Faculty Affairs Committee during the 2008-09 and 2009-10 academic years; and

WHEREAS, Anne Christie worked tirelessly to change the Faculty Senate bylaws to ensure all faculty and units are fairly represented in the Faculty Senate; and

WHEREAS, Anne Christie performed extensive research to determine the use of non-regular faculty in teaching across UAF;

WHEREAS, Anne Christie has provided clear and intelligent input on many issues important to faculty, including promotion and tenure issues;

THEREFORE BE IT RESOLVED THAT, the UAF Faculty Senate recognizes Anne Christie as Outstanding Senator of the Year for Academic Year 2009-2010.

***OUTSTANDING SENATOR OF THE YEAR AWARD
FOR JENNIFER REYNOLDS***

WHEREAS, Jennifer Reynolds has served the university in the UAF Faculty Senate for six years; and

WHEREAS

MOTION:

The UAF Faculty Senate moves to reaffirm the Unit Criteria for the CLA Departments of English and Philosophy & Humanities.

EFFECTIVE: Fall 2010
 Upon Chancellor's Approval

RATIONALE: The committee assessed the unit criteria submitted for review by the CLA Departments of English and Philosophy & Humanities. With some minor revisions, the unit criteria were found to be consistent with UAF guidelines.

UAF REGULATIONS FOR THE EVALUATION OF FACULTY:
INITIAL APPOINTMENT, PERIODIC REVIEW, RE-APPOINTMENT,
PROMOTION, AND TENURE
AND
DEPARTMENTS OF ENGLISH AND PHILOSOPHY & HUMANITIES UNIT CRITERIA
STANDARDS AND INDICES

THE FOLLOWING IS AN ADAPTATION OF UAF AND REGENTS CRITERIA FOR PROMOTION AND TENURE, SPECIFICALLY DEVELOPED FOR USE IN EVALUATING THE FACULTY IN THE DEPARTMENTS OF ENGLISH AND PHILOSOPHY & HUMANITIES. ITEMS IN BOLDFACE ITALICS ARE THOSE SPECIFICALLY ADDED OR EMPHASIZED BECAUSE OF THEIR RELEVANCE TO THE DEPARTMENTS' FACULTY, AND BECAUSE THEY ARE ADDITIONS TO AND CLARIFICATION OF UAF REGULATIONS. THESE UNIT CRITERIA MAY BE USED IN THE ANNUAL EVALUATION OF FACULTY AS WELL.

CHAPTER I

Purview

The University of Alaska Fairbanks document, "Faculty Appointment and Evaluation Policies," supplements the Board of Regents (BOR) policies and describes the purpose, conditions, eligibility, and other specifications relating to the evaluation of faculty at the University of Alaska Fairbanks (UAF). Contained herein are regulations and procedures to guide the evaluation processes and to identify the bodies of review appropriate for the university.

The university, through the UAF Faculty Senate, may change or amend these regulations and procedures from time to time and will provide adequate notice in making changes and amendments.

These regulations shall apply to all of the units within the University of Alaska Fairbanks, except in so far as extant collective bargaining agreements apply otherwise.

The provost is responsible for coordination and implementation of matters relating to procedures

development, and academic recruiting and retention activities. ***SOME FACULTY SERVE ON A LARGE NUMBER OF GRADUATE COMMITTEES, AND SUCH WORK IS HIGHLY VALUED BY THE ENGLISH AND PHILOSOPHY & HUMANITIES DEPARTMENTS.***

1. Effectiveness in Teaching

Evidence of excellence in teaching may be demonstrated through, but not limited to, evidence of the various characteristics that define effective teachers. Effective teachers

- a. are highly organized, plan carefully, use class time efficiently, have clear objectives, have high expectations for students;
- b. express positive regard for students, develop good rapport with students, show interest/enthusiasm for the subject;
- c. emphasize and encourage student participation, ask questions, frequently monitor student participation for student learning and teacher effectiveness, are sensitive to student diversity;
- d. emphasize regular feedback to students and reward student learning success;
- e. demonstrate content mastery, discuss current information and divergent points of view, relate topics to other disciplines, deliver material at the appropriate level;
- f. regularly develop new courses, workshops and seminars and use a variety of methods of instructional delivery and instructional design, ***POSSIBLY INCLUDING THE DEVELOPMENT OF VALUED TEACHING RESOURCES SUCH AS IT-BASED EDUCATIONAL TOOLS;***
- g. may receive prizes and awards for excellence in teaching.

2. Components of Evaluation

Effectiveness in teaching will be evaluated through information on formal and informal teaching, course and curriculum material, recruiting and advising, training/guiding

creative pursuits that are appropriate to the mission of their unit, and equally important, results of their work must be disseminated through media appropriate to their discipline. Furthermore, it is important to emphasize the distinction between routine production and creative excellence as evaluated by an individual's peers at the University of Alaska and elsewhere.

1. Achievement in Research, Scholarly and Creative Activity

Whatever the contribution, research, scholarly or creative activities must have one or more of the following characteristics:

- a. They must occur in a public forum.
- b. They must be evaluated by appropriate peers.
- c. They must be evaluated by peers external to this institution so as to allow an objective judgment.
- d. They must be judged to make a contribution.

2. Components of Research, Scholarly and Creative Activity

Evidence of excellence in research, scholarly, and creative activity may be demonstrated

- g. Citations of research in scholarly publications. ***CITATION INDEXES ARE NOT REGARDED AS RELIABLE INDICATORS OF STANDING IN THE HUMANITIES, AND ARE NOT COMMONLY USED. A HIGH LEVEL OF CITATION MIGHT INDICATE A HIGH STANDING IN A FACULTY MEMBER'S FIELD. HOWEVER, A LOW LEVEL OF CITATION SHOULD NOT BE TAKEN TO INDICATE A LACK OF STANDING. THIS UNIT VALUES QUALITATIVE REVIEWS OF RESEARCH, SCHOLARLY, AND CREATIVE ACTIVITY.***
- h. Published abstracts of research papers.
- i. Reprints or quotations of publications, reproductions of art works, and descriptions of interpretations in the performing arts, these materials appearing in reputable works of the discipline.
- j. Prizes and awards for excellence of scholarship.
- l. Awards of special fellowships for research or artistic activities or selection of tours of duty at special institutes for advanced study.
- m. Development of processes or instruments useful in solving problems, such as computer programs and systems for the processing of data, genetic plant and animal material, and where appropriate obtaining patents and/or copyrights for said development.
- n. ***READINGS OR OTHER PRESENTATIONS OF CREATIVE AND/OR SCHOLARLY WORK (OUTSIDE OF CONFERENCE PRESENTATIONS) ARE VALUED BY THESE DEPARTMENTS.***
- o. ***THE CREATIVE AND SCHOLARLY WORKS PRODUCED BY FACULTY ARE EXPECTED TO BE SUBJECT TO A RIGOROUS REVIEW PROCESS THROUGH PEER-REVIEW, REVIEW BY AN EDITORIAL BOARD, OR EDITOR. CREATIVE AND SCHOLARLY PRODUCTIONS ARE VALUED FOR ALL FACULTY, AND MAY INCLUDE (BUT ARE NOT LIMITED TO) POETRY, FICTION, CREATIVE NON-FICTION, FILMS, DRAMATIC WORKS, DRAMATIC PRODUCTIONS, WEBPAGES, AND SCHOLARLY EDITIONS AND TRANSLATIONS OF EXISTENT TEXTS. ALTHOUGH THE DEPARTMENTS VALUE CONVENTIONALLY PUBLISHED WORKS, THEY ALSO VALUE WORK RIGOROUSLY REVIEWED BUT DISSEMINATED BY OTHER MEANS, SUCH AS (BUT NOT LIMITED TO) WORK PRESENTED ELECTRONICALLY THROUGH WEBPAGES, OR THROUGH PUBLIC PERFORMANCES.***
- p. ***THIS UNIT VALUES COLLABORATIVE RESEARCH, SCHOLARSHIP, AND CREATIVE ACTIVITY, INCLUDING WORK PRODUCED WITH COLLABORATORS OUTSIDE THE ENGLISH DEPARTMENT AND THE DEPARTMENT OF PHILOSOPHY AND HUMANITIES.***
- q. ***SUCCESSFUL RESEARCH, SCHOLARLY, AND CREATIVE WORK IN THESE FIELDS IS NOT CONTINGENT ON THE AVAILABILITY OF GRANTS OR ON***

***THE SERVICES OF GRADUATE ASSISTANTS AND POSTDOCTORAL
RESEARCHERS FUNDED BY THEM.***

k.

- c. Active participation in discipline-oriented service organizations.
- d.

ATTACHMENT 167/4
MAY 3, 2010
SUBMITTED BY THE UNIT CRITERIA COMMITTEE

MOTION:

The UAF Faculty Senate moves to reaffirm the Unit Criteria for the CLA Department of Theatre.

EFFECTIVE: Fall 2010 and/or
Upon Chancellor's approval.

RATIONALE: The committee assessed the unit criteria submitted for review by the CLA Department of Theatre. With some minor revisions, the unit criteria were found to be consistent with UAF guidelines.

UAF Regulations for the Appointment and Evaluations of Faculty

AND DEPARTMENT OF THEATRE UNIT CRITERIA, STANDARDS, AND INDICES

THE FOLLOWING IS AN ADAPTATION OF UAF AND BOARD OF REGENTS' CRITERIA FOR ANNUAL REVIEW, PRE-TENURE REVIEW, POST-TENURE REVIEW, PROMOTION, AND TENURE, SPECIFICALLY ADAPTED FOR USE IN EVALUATING THE FACULTY OF THE THEATRE DEPARTMENT. ITEMS IN BOLDFACE ITALICS ARE THOSE SPECIFICALLY ADDED OR EMPHASIZED BECAUSE OF THEIR RELEVANCE TO THE DEPARTMENT'S FACULTY, AND BECAUSE THEY ARE ADDITIONS TO UAF REGULATIONS.

CHAPTER I

Purview

The University of Alaska Fairbanks document, "Faculty Appointment and Evaluation Policies," supplements the Board of Regents (BOR) policies and describes the purpose, conditions, eligibility, and other specifications relating to the evaluation of faculty at the University of Alaska Fairbanks (UAF). Contained herein are regulations and procedures to guide the evaluation processes and to identify the bodies of review appropriate for the university.

The university, through the UAF Faculty Senate, may change or amend these regulations and procedures from time to time and will provide adequate notice in making changes and amendments.

These regulations shall apply to all of the units within the University of Alaska Fairbanks, except in so far as extant collective bargaining agreements apply otherwise.

The provost is responsible for coordination and implementation of matters relating to procedures stated herein.

Chapter II

Initial Appointment of Faculty

A. Criteria for Initial Appointment

Minimum degree, experience and performance requirements are set forth in “UAF Faculty Appointment and Evaluation Policies,” Chapter IV. Exceptions to these requirements for initial placement in academic rank or special academic rank positions shall be submitted to the chancellor or chancellor’s designee for approval prior to a final selection decision.

B. Academic Titles

Academic titles must reflect the discipline in which the faculty are appointed.

C. Process for Appointment of Faculty with Academic Rank

Deans of schools and colleges, and directors when appropriate, in conjunction with the faculty in a unit, shall observe procedures for advertisement, review, and selection of candidates to fill any vacant faculty position. These procedures are set by UAF Human Resources and the Campus Diversity and Compliance (AA/EEO) office and shall provide for participation in hiring by faculty and administrators as a unit.

D. Process for Appointment of Faculty with Special Academic Rank

Deans and/or directors, in conjunction with the faculty in a unit, shall establish procedures for advertisement, review, and selection of candidates to fill any faculty positions as they become available. Such procedures shall be consistent with the university’s stated AA/EEO policies and shall provide for participation in hiring by faculty and administrators in the unit.

E. Following the Selection Process

The dean or director shall appoint the new faculty member and advise him/her of the conditions, benefits, and obligations of the position. If the appointment is to be at the professor level, the dean/director must first obtain the concurrence of the chancellor or chancellor’s designee.

F. Letter of Appointment

The initial letter of appointment shall specify the nature of the assignment, the percentage emphasis that is to be placed on each of the parts of the faculty responsibility, mandatory year of tenure review, and any special conditions relating to the appointment.

This letter of appointment establishes the nature of the position and, while the percentage of emphasis for each part may vary with each workload distribution as specified in the annual workload agreement document, the part(s) defining the position may not.

CHAPTER III

Periodic Evaluation of Faculty

A. General Criteria

Criteria as outlined in “UAF Faculty Appointment and Evaluation Policies,” Chapter IV, evaluators may consider, but shall not be limited to, whichever of the following are appropriate to the faculty member’s professional obligation: mastery of subject matter; effectiveness in teaching; achievement in research, scholarly, and creative activity; effectiveness of public service; effectiveness of university service; demonstration of professional development and quality of total contribution to the university.

For purposes of evaluation at UAF, the total contribution to the university and activity in the areas outlined above will be defined by relevant activity and demonstrated competence from the following areas: 1) effectiveness in teaching; 2) achievement in scholarly activity; and 3) effectiveness of service.

Bipartite Faculty

Bipartite faculty are regular academic rank faculty who fill positions that are designated as performing two of the three parts of the university’s tripartite responsibility.

The dean or director of the relevant college/school shall determine which of the criteria defined above apply to these faculty.

Bipartite faculty may voluntarily engage in a tripartite function, but they will not be required to do so as a condition for evaluation, promotion, or tenure.

THEATRE FACULTY

THE STANDARDS PRESENTED IN BOLD CAPITALS AS ADDED OR EMPHASIZED FOR THE DEPARTMENT OF THEATRE HEREAFTER IN THIS DOCUMENT ARE DRAWN FROM THE ASSOCIATION FOR THEATRE IN HIGHER EDUCATION (ATHE) GUIDELINES FOR EVALUATING TEACHER/ARTISTS FOR PROMOTION AND TENURE (REV. 5/2000), WHICH STATES IN PART:

“THIS DOCUMENT IS INTENDED FOR ALL INSTITUTIONS WITH FACULTY IN THEATRE AND PERFORMANCE STUDIES. IT FOCUSES ON THE ASSUMPTION THAT PREPARATION OF THEATRICAL EVENTS FOR PUBLIC PERFORMANCE ALLOWS (ONE) TEACHER/ARTIST A PERFORMANCE

GUIDELINES, WHICH STATE THAT CREATIVE PRODUCTION AND PROFESSIONAL WORK IN THEATRE MUST BE EQUIVALENT TO SCHOLARLY PUBLICATION OR RESEARCH AS A CRITERION FOR ADVANCEMENT.”

- c. emphasize and encourage student participation, ask questions, frequently monitor student participation for student learning and teacher effectiveness, are sensitive to student diversity;
- d. emphasize regular feedback to students and reward student learning success;
- e. demonstrate content mastery, discuss current information and divergent points of view, relate topics to other disciplines, deliver material at the appropriate level;
- f. regularly develop new courses, workshops and seminars and use a variety of methods of instructional delivery and instructional design;
- g. SIGNIFICANTLY REVISE COURSES TO REFLECT NEW DEVELOPMENTS IN THE FIELD;**
- h. may receive prizes and awards for excellence in teaching.

2. Components of Evaluation

Effectiveness in teaching will be evaluated through information on formal and informal teaching, course and curriculum material, recruiting and advising, training/guiding graduate students, etc., provided by:

- a. systematic student ratings, i.e. student opinion of instruction summary forms,
- and** at least two of the following:
- b. narrative self-evaluation,
 - c. peer/department chair classroom observation(s),
 - d. peer/department chair evaluation of course materials.

C. Criteria for Research, Scholarly, and Creative Activity

Inquiry and originality are central functions of a land grant/sea grant/space grant university and all faculty with a research component in their assignment must remain active as scholars. Consequently, faculty are expected to conduct research or engage in other scholarly or creative pursuits that are appropriate to the mission of their unit, and equally important, results of their work must be disseminated through media appropriate to their discipline. Furthermore, it is important to emphasize the distinction between routine production and creative excellence as evaluated by an individual's peers at the University of Alaska and elsewhere.

1. ADDITIONAL CLARIFICATION ON THE EVALUATION OF CREATIVE ACTIVITY/ SCHOLARSHIP IN THE DISCIPLINE OF THEATRE

- a. DIRECTORS, ACTORS, AND DESIGNERS ARE EVALUATED BY PEERS AND CHOSEN FOR PROFESSIONAL WORK AFTER A SCREENING PROCESS THAT PARALLELS THE REVIEW PROCESS USED FOR PRINTED FORUMS.**

- b. UAF FACULTY CURRENTLY ARE REQUIRED TO CATEGORIZE THEIR CREATIVE ACTIVITY IN ANNUAL REPORTS, 4TH YEAR REVIEWS, TENURE REVIEWS, AND POST TENURE REVIEWS AS LOCAL, STATEWIDE, NATIONAL, OR INTERNATIONAL. THE FOLLOWING STANDARDS SHOULD BE USED FOR THE PURPOSES OF THIS CATEGORIZATION. A LOCAL OR STATEWIDE THEATRICAL PRODUCTION/ CONFERENCE/ EVENT MAY BE INCLUDED IN THE NATIONAL OR INTERNATIONAL CATEGORY IF IT MEETS ONE OR MORE OF THE FOLLOWING: 1) THE PROFESSIONAL VISIBILITY OF THE THEATRE ARTIST IS JUDGED TO GO BEYOND THE STATE/ COUNTRY 2) THE MAJORITY OF THE THEATRE ARTISTS/ COLLABORATORS/ PARTICIPANTS INVOLVED ARE FROM OUT OF STATE/ COUNTRY 3) THE PRODUCTION DREW AN AUDIENCE WHICH WAS NATIONAL OR INTERNATIONAL IN SCOPE.**
- c. PART OF A THEATRE ARTIST'S RECORD, HOWEVER THE LACK OF A PRINTED REVIEW SHOULD NOT BE CONSTRUED AS A NEGATIVE ASSESSMENT OF THE WORK OF THE THEATRE ARTIST. THE THEATRE ARTIST CAN HAVE NO CONTROL OVER WHETHER A REVIEWER IS PRESENT OR WHETHER A REVIEW IS ULTIMATELY PRINTED.**
- d. ALTHOUGH THE THEATRE DEPARTMENT STRIVES TO ACQUIRE GRANTS, GRANT FUNDING IN THE ARTS IS OFTEN SCARCE.**
- e. EXTERNAL PEER EVALUATIONS MAY INCLUDE REPRESENTATIVES OF THE LOCAL, STATEWIDE, NATIONAL AND INTERNATIONAL THEATRE COMMUNITIES.**

2. Achievement in Research, Scholarly and Creative Activity

- b. Competitive grants and contracts to finance the development of ideas, these grants and contracts being subject to rigorous peer review and approval.
- c. Presentation of research papers before learned societies that accept papers only after rigorous review and approval by peers.
- d. Exhibitions of art work at galleries, selection for these exhibitions being based on

- r. PRODUCING, SEASON PLANNING, BUDGETING, PRODUCTION MANAGEMENT AND COORDINATION, STAGE MANAGEMENT, TECHNICAL DIRECTION, PUBLIC RELATIONS, MARKETING.**
- s. INVITED PRESENTATIONS, LECTURES, AND INVITATIONS TO TEACH MASTER CLASSES OR LEAD INTENSIVE WORKSHOPS.**

1. Public Service

Public service is the application of teaching, research, and other scholarly and creative activity to constituencies outside the University of Alaska Fairbanks. It includes all activities which extend the faculty member's professional, academic, or leadership competence to these constituencies. It can be instructional, collaborative, or consultative in nature and is related to the faculty member's discipline or other publicly recognized expertise. Public service may be systematic activity that involves planning with clientele and delivery of information on a continuing, programmatic basis. It may also be informal, individual, professional contributions to the community or to one's discipline, or other activities in furtherance of the goals and mission of the university and its units. Such service may occur on a periodic or limited-term basis. Examples include, but are not limited to:

- a. Providing information services to adults or youth **INCLUDING OUTREACH WITH LOCAL SCHOOLS, SPECIAL SCHOOL PERFORMANCES,**

- a. Service on university, college, school, institute, or departmental committees or governing bodies.
- b. Consultative work in support of university functions, such as expert assistance for specific projects.
- c. Service as department chair or term-limited and part-time assignment as assistant/associate dean in a college/school.
- d. Participation in accreditation reviews **INCLUDING AUTHORSHIP OF ACCREDITATION OR OTHER COMPREHENSIVE PROGRAM REPORTS.**
- e. Service on collective bargaining unit committees or elected office.
- f. Service in support of student organizations and activities.
- g. Academic support services such as library and museum programs.
- h. Assisting other faculty or units with curriculum planning and delivery of instruction, such as serving as guest lecturer.
- i. Mentoring.
- j. Prizes and awards for excellence in university service.
- k. **DEVELOPMENT OF ASSESSMENT PROGRAMS.**
- l. **PARTICIPATION IN FACULTY DEVELOPMENT WORKSHOPS.**
- m. **ASSISTING WITH THEATRE DEPARTMENT FUNDRAISING EVENTS.**

3. Professional Service

- a. Editing or refereeing articles or proposals for professional journals or organizations.
- b. Active participation **OR MEMBERSHIP** in professional organizations **INLCUDING BUT NOT LIMITED TO: AEA, SAG, AFTRA, SDC, IATSE, USA, TCG, ATHE.**
- c. Active participation in discipline-oriented service organizations.
- d. Committee chair or officer of professional organizations.
- e. Organizer, session organizer, or moderator for professional meetings.
- f. Service on a national or international review panel or committee.

4. Evaluation of Service

Each individual faculty member's proportionate responsibility in service shall be reflected in annual workload agreements. In formulating criteria, standards and indices for evaluation, promotion, and tenure, individual units should include examples of

service activities and measures for evaluation appropriate for that unit. Excellence in public and university service may be demonstrated through, e.g., appropriate letters of commendation, recommendation, and/or appreciation, certificates and awards and other public means of recognition for services rendered.

ATTACHMENT 167/5
MAY 3, 2010
SUBMITTED BY THE UNIT CRITERIA COMMITTEE

MOTION:

The UAF Faculty Senate moves to reaffirm the Unit Criteria for Natural Sciences at the College of Natural Science and Mathematics.

EFFECTIVE: Fall 2010 and/or
Upon Chancellor's approval.

RATIONALE: The committee assessed the Natural Sciences unit criteria submitted for review by CNSM. With some minor revisions, the unit criteria were found to be consistent with UAF guidelines.

September 7, 2004 (with modifications by faculty on 10-02-09)

**UAF REGULATIONS FOR THE EVALUATION OF FACULTY:
ANNUAL REVIEW, PRE-AND POST-TENURE,
PROMOTION, TENURE REVIEW**

AND

**NATURAL SCIENCES
UNIT CRITERIA**

THE FOLLOWING IS AN ADAPTATION OF UAF AND BOARD OF REGENTS (BOR) CRITERIA FOR ANNUAL REVIEW, PRE- AND POST-TENURE, PROMOTION, AND TENURE REVIEW, SPECIFICALLY DEVELOPED FOR USE IN EVALUATING NATURAL SCIENCE FACULTY IN CNSM. ITEMS IN BOLDFACE CAPITAL LETTERS ARE THOSE SPECIFICALLY ADDED OR EMPHASIZED BECAUSE OF THEIR RELEVANCE TO CNSM FACULTY, AND BECAUSE THEY ARE ADDITIONS AND CLARIFICATIONS TO UAF REGULATIONS. THE CNSM MATHEMATICAL,

The university, through the UAF Faculty Senate, may change or amend these regulations and procedures from time to time and will provide adequate notice in making changes and amendments.

These regulations shall apply to all of the units within the University of Alaska Fairbanks, except in so far as extant collective bargaining agreements apply otherwise.

The Provost is responsible for coordination and implementation of matters relating to procedures stated herein.

CHAPTER II

Initial Appointment of Faculty

A. Criteria for Initial Appointment.

Minimum degree, experience and performance requirements are set forth in UAF Faculty Policies, Chapter IV. Exceptions to these requirements for initial placement in academic rank or special academic rank positions shall be submitted to the chancellor or chancellor's designee for approval prior to a final selection decision.

B. Academic Titles.

Academic titles must reflect the discipline in which the faculty are appointed and reside within a specific discipline.

C. Process for Appointment of Faculty with Academic Rank.

Deans of schools and colleges, and directors when appropriate, in conjunction with the faculty in a unit shall observe procedures for advertisement, review and selection of candidates to fill any vacant faculty positions. These procedures are set by UAF Human Resources and the Campus Diversity and Compliance (AA/EEO) office and shall provide for participation in hiring by faculty and administrators as a unit.

D. Process for Appointment of Faculty with Special Academic Rank.

Deans and/or directors, in conjunction with the faculty in a unit, shall establish procedures

CHAPTER III.

Periodic Evaluation of Faculty

IT IS EXPECTED THAT THE CRITERIA FOR ASSISTANT PROFESSOR ARE TO BE MET FOR THE FOURTH YEAR COMPREHENSIVE REVIEW. FOR PROMOTION TO AND TENURE AS ASSOCIATE PROFESSOR, AN ASSISTANT PROFESSOR HAS TO MEET THE CRITERIA AT THE ASSOCIATE LEVEL. FOR PROMOTION TO FULL PROFESSOR AN ASSOCIATE PROFESSOR HAS TO MEET THE CRITERIA FOR FULL PROFESSOR. R HAS TO

sessions, evaluations, correcting papers, and determining grades. Other aspects of teaching and instruction extend to undergraduate and graduate academic advising and counseling, training graduate students and serving on their graduate committees, particularly as their major advisor, curriculum development, and academic recruiting and retention activities.

SPECIFIC SCIENCES CRITERIA FOR TEACHING PERFORMANCE:

ASSISTANT PROFESSOR: EVIDENCE OF TEACHING ABILITY AND A COMMITMENT TO A QUALITY AND CURRENT TEACHING PROGRAM IN THE DEPARTMENT. IAS SCORES SHOULD SHOW THAT THE MAJORITY OF STUDENTS RATE COURSES FAVORABLY (3.0 AS A BENCHMARK), AND, IF NOT, THERE SHOULD BE A

C. Criteria for Research, Scholarly, and Creative Activity

Inquiry and originality are central functions of a land grant/sea grant/space grant university and all faculty with a research component in their assignment must remain active as scholars. Consequently, faculty are expected to conduct research or engage in other scholarly or creative pursuits that are appropriate to the mission of their unit, and equally important, results of their work must be disseminated through media appropriate to their discipline. Furthermore, it is important to emphasize the distinction between routine production and creative excellence as evaluated by an individual's peers at the University of Alaska and elsewhere.

1. Achievement in Research, Scholarly, and Creative Activity

Whatever the contribution, research, scholarly or creative activities must have one or more of the following characteristics:

- a. They must occur in a public forum,
- b. They must be evaluated by appropriate peers,
- c. They must be evaluated by peers external to this institution so as to allow an objective judgment,
- d. They must be judged to make a contribution.

2. Components of Research, Scholarly and Creative Activity

Evidence of excellence in research, scholarly, and creative activity may be demonstrated through, but not limited to:

- a. Books, reviews, monographs, bulletins, articles, proceedings, and other scholarly works published by reputable journals, scholarly presses, and publishing houses that accept works only after rigorous review and approval by peers in the discipline.
- b. Competitive grants and contracts to finance the development of ideas; these grants and contracts being subject to rigorous peer review and approval.
- c. Presentation of research papers before learned societies that accept papers only after rigorous review and approval by peers.
- d. Exhibitions of art works at galleries; selection for these exhibitions being based on rigorous review and approval by juries, recognized artists, or critics.
- e. Performance in recitals or productions, selection for these performances being based on stringent auditions and approval by appropriate judges;

f. INVITATION TO EDIT OR REFEREE ARTICLES OR PROPOSALS FOR PROFESSIONAL JOURNALS OR ORGANIZATIONS CAN BE TAKEN AS EVIDENCE OF OBTAINING STATURE FROM COLLEAGUES

- g. Scholarly reviews of publications, art works and performance of the candidate.
- h. Citations of research in scholarly publications.
- i. Published abstracts of research papers.
- j. Reprints or quotations of publications, reproductions of art works, and descriptions of interpretations in the performing arts, these materials appearing in reputable works of the discipline.
- k. Prizes and awards for excellence of scholarship.
- l. Awards of special fellowships for research or artistic activities or selection of tours of duty at special institutes for advanced study.
- m. Development of processes or instruments useful in solving problems, such as computer programs, and systems for the processing of data, genetic plant and animal material, and where appropriate obtaining patents and/or copyrights for said development.

SPECIFIC CRITERIA FOR SCIENCE RESEARCH PERFORMANCE:

ASSISTANT PROFESSOR: EVIDENCE OF THE ABILITY TO ESTABLISH A VIABLE RESEARCH PROGRAM IN THE AREA OF SPECIALIZATION, NORMALLY A SUB-DISCIPLINE OF THE NATURAL SCIENCES (WITH THE OPTION OF RESEARCH IN SCIENCE EDUCATION). THIS SHOULD INCLUDE SEVERAL OF THE FOLLOWING:

- RECRUITING GRADUATE AND/OR UNDERGRADUATE RESEARCH STUDENTS
- PEER-REVIEWED PUBLICATIONS FROM RESEARCH PERFORMED AT LEAST IN PART DURING 3 TdPt5tURRNTS FAPPOINTMNTS

- PEROPPOSALS3 TT LWER EDTH ER FNDRERD R UECREIVRD Tj-0.0013 FUBLICATIONS FTj-TT3 1 Tf0 Tc 01.5 -1.13 Td(O)Tj/TT0 1 Tf()Tj/TT2 1 T

- j. Radio and TV programs **CONTRIBUTIONS INCLUDING INTERVIEWS**, newspaper articles and columns, publications, newsletters, films, computer applications, teleconferences and other educational media.
- k. Judging and similar educational assistance at science fairs, state fairs, and speech, drama, literary, and similar competitions.

2. University Service

University service includes those activities involving faculty members in the governance, administration, and other internal affairs of the university, its colleges, schools, and institutes. It includes non-instructional work with students and their organizations. Examples of such activities include, but are not limited to:

- a. Service on university, college, school, institute, or departmental committees or governing bodies.
- b. Consultative work in support of university functions, such as expert assistance for specific projects.
- c. Service as department chair or term-limited and part-time assignment as assistant/associate dean in a college/school.
- d. Participation in accrediting reviews.
- e. Service on collective bargaining unit committees or elected office.
- f. Service in support of student organizations and activities.
- g. Academic support services such as library and museum programs.
- h. Assisting other faculty or units with curriculum planning and delivery of instruction, such as serving as guest lecturer.
- i. Mentoring **INCLUDING SERVING AS NEW FACULTY MENTORS**.
- j. Prizes and awards for excellence in university service.
- k. **SERVING ON COMMITTEES THAT REPRESENT THE UNIVERSITY AT OTHER PROFESSIONAL INSTITUTIONS.**

3. PROFESSIONAL SERVICE

- a. Editing or refereeing articles or proposals for professional journals or organizations (**IF NOT COUNTED AS RESEARCH; SEE C.2.F.**).
- b. Active participation in professional organizations;
- c. Active participation in discipline-oriented service organizations.
- d. Committee chair or officer of professional organizations.
- e. Organizer, session organizer, or moderator for professional meetings.
- f. Service on a national or international review panel or committee.

G. SERVING AS A MENTOR/ADVISOR, COMMITTEE MEMBER OR EXTERNAL EXAMINER FOR STUDENTS AT OTHER INSTITUTIONS.

4. Evaluation of Service

~~Each faculty member~~ (er'ents. In for(er'ulf Sng criteria, standards and)ind/Ts for)TJTc 0.7008 -Tw ser'easures for9 r eon of Ser ap Fopriate for9 r that unit. Excellen/TT1]TJTc 0.7008 -Tw 0.77 0 TD

E. CRITERIA FOR CURATION AS A SERVICE COMPONENT WHEN RELEVANT.

CURATORS AT THE UNIVERSITY OF ALASKA MUSEUM (UAM) CAN HOLD A TENURE-TRACK FACULTY POSITION. RANK AND TENURE ARE HELD WITHIN DEPARTMENTS AT UAF, AND CURATORS ARE THUS TREATED AS JOINT APPOINTMENTS BETWEEN A DEPARTMENT AND UAM. AS IS THE CASE FOR ALL TENURE-TRACK FACULTY AT CNSM, CURATOR'S PERFORMANCES ARE EVALUATED ON THE BASIS OF THEIR ACTIVITIES IN TEACHING, RESEARCH, AND SERVICE.

- 1. CURATION INVOLVES THE MANAGEMENT AND DEVELOPMENT OF A FORMALLY RECOGNIZED UNIVERSITY COLLECTION THAT EXISTS TO SERVE AS A RESEARCH RESOURCE FOR STUDENTS AND RESEARCHERS AT UNIVERSITY, STATE, NATIONAL, AND INTERNATIONAL LEVELS. EXAMPLES OF CURATORIAL ACTIVITIES INCLUDE, BUT ARE NOT LIMITED TO:**
 - A. MAINTAINING, ENHANCING, AND ENLARGING THE COLLECTION (INCLUDES COMPUTERIZATION AND DATABASE DEVELOPMENT, ARCHIVAL UPGRADES, SPECIMEN CONSERVATION AND IDENTIFICATION, AND ADDING SPECIMENS OR OBJECTS TO EXISTING COLLECTION);**
 - B. INTERACTING WITH STATE AND FEDERAL AGENCIES AND WITH THE PUBLIC ON COLLECTIONS-RELATED ISSUES;**
 - C. FACILITATING COLLECTIONS USE THROUGH LOANS, EXCHANGES, AND VISITING RESEARCHERS;**
 - D. MAINTAINING APPROPRIATE PERMITS (AS NEEDED FOR THE COLLECTIONS);**
 - E. SUPERVISING COLLECTIONS MANAGERS, STUDENT EMPLOYEES, AND VOLUNTEERS;**
 - F. WORKING WITH PUBLIC PROGRAM STAFF TO CREATE EXHIBITS AND EDUCATIONAL ACTIVITIES APPROPRIATE TO THE COLLECTION;**
 - G. PURSUING FUNDING FOR COLLECTIONS GROWTH AND MAINTENANCE;**
 - H. PRODUCING CURATORIAL OR COLLECTIONS-RELATED PUBLICATIONS, REPORTS, AND/OR MANUALS;**
 - I. ENSURING UNIVERSITY COMPLIANCE WITH STATE AND FEDERAL LAWS AND INTERNATIONAL TREATIES AND AGREEMENTS THAT PERTAIN TO THE COLLECTION.**

2. SPECIFIC CRITERIA FOR CURATORIAL PERFORMANCE:

ASSISTANT PROFESSOR AND CURATOR

EVIDENCE OF CURATORIAL ABILITY AND A COMMITMENT TO DEVELOPING AND MANAGING RESEARCH COLLECTIONS RELEVANT TO THE AREA OF SPECIALIZATION INCLUDES THE FOLLOWING:

- A. CURATORS WILL DEVELOP THE COLLECTIONS AS A PERMANENT RECORD OF THE NATURAL AND/OR CULTURAL DIVERSITY OF ALASKA, THE CIRCUMPOLAR NORTH, AND BEYOND AND AS A RESEARCH RESOURCE FOR STUDIES OF BIOLOGICAL AND/OR CULTURAL DIVERSITY.**
- B. COLLECTIONS CARE INCLUDES RESPONSIBILITY FOR THE PHYSICAL CONDITION AND STORAGE OF OBJECTS/SPECIMENS, CORRESPONDING DOCUMENTATION, BUDGETARY MANAGEMENT, AND ANNUAL REPORTS.**
 - 1. CURATORS WILL PRESERVE THE SPECIMENS, ARTIFACTS, OBJECTS, AND MATERIAL UNDER THEIR PURVIEW THROUGH THE USE OF METHODS AND TECHNIQUES PROFESSIONALLY ACCEPTED WITHIN THEIR RESPECTIVE DISCIPLINES.**
 - 2. CURATORS WILL ENSURE THAT ALL RECORDS AND FIELD NOTES CONCERNING COLLECTION MATERIALS ARE MAINTAINED IN A SECURE FASHION AND MEET OR EXCEED DOCUMENTATION STANDARDS FOR THEIR RESPECTIVE DISCIPLINE.**
 - 3. CURATORS WILL MAINTAIN CURRENT ACCESSION FILES, DEACCESSION FILES, AND CATALOGUES OF OBJECTS IN THEIR COLLECTIONS. THEY WILL DEVELOP ELECTRONIC DATABASES WITH COMPUTER DATA FORMATS THAT FOLLOW DATA STANDARDS OF THE RESPECTIVE DISCIPLINE AND UAM.**
 - 4. CURATORS WILL DEVELOP, MAINTAIN, AND REVISE WRITTEN POLICIES AND PROCEDURES FOR CURATION OF OBJECTS OR SPECIMENS IN THEIR COLLECTIONS.**
- C. CURATORS WILL TAKE PART IN INTERPRETIVE ACTIVITIES OF THE MUSEUM IN ORDER TO FULFILL THE MUSEUM'S MISSION TO INTERPRET THE NATURAL AND CULTURAL HISTORY OF ALASKA. IN THIS REGARD, PREPARATION OF A SMALL EXHIBIT IS APPROXIMATELY THE EQUIVALENT OF PUBLICATION OF A PROFESSIONAL ARTICLE; PROJECT DIRECTION OF A LARGE AND COMPLEX EXHIBIT THAT INCLUDES PREPARATION OF A SERIOUS CATALOGUE IS APPROXIMATELY THE EQUIVALENT OF PUBLICATION OF A SCHOLARLY BOOK.**

D. CURATORS WILL ACTIVELY SUBMIT GRANT APPLICATIONS FOR EXTERNAL SUPPORT FOR THEIR CURATORIAL ACTIVITIES AND COLLECTIONS-BASED RESEARCH.

ASSOCIATE PROFESSOR AND CURATOR

CONSISTENT CONTRIBUTIONS TO INTERPRETIVE (EDUCATION AND EXHIBITION) ACTIVITIES OF THE MUSEUM, RESPONSE TO COLLECTION-RELATED INQUIRIES (FROM OTHER PROFESSIONALS, THE PUBLIC, AND STATE AGENCIES) AND/OR DEVELOPMENT OF INTERPRETIVE MATERIALS FOR THE PUBLIC-AT-LARGE ARE EXPECTED. USE OF THE COLLECTIONS FOR TEACHING AND/OR RESEARCH MUST BE EVIDENT. ACTIVE SOLICITATION FOR EXTERNAL FUNDS TO SUPPORT CURATORIAL ACTIVITIES AND COLLECTIONS-BASED RESEARCH MUST BE EVIDENT.

PROFESSOR AND CURATOR

SIGNIFICANT DEVELOPMENT OF THE COLLECTIONS UNDER THE CURATOR'S CARE IS EXPECTED. THIS DEVELOPMENT INCLUDES SUSTAINED GROWTH OF THE COLLECTIONS AS RESEARCH RESOURCES AND AS A MEANS OF FULFILLING THE MUSEUM'S MISSION OF ACQUIRING, PRESERVING IN PERPETUITY, INVESTIGATING, AND INTERPRETING OBJECTS AND SPECIMENS RELATING TO THE NATURAL AND OR CULTURAL HISTORY OF ALASKA AND THE CIRCUMPOLAR NORTH. SIGNIFICANCE OF COLLECTIONS WILL BE MEASURED IN TERMS OF RESEARCH SIGNIFICANCE, VALUE TO UNIVERSITY OF ALASKA RESEARCH AND INSTRUCTIONAL PROGRAMS, AND VALUE TO NATIONAL AND INTERNATIONAL RESEARCH PROGRAMS. THE CURATOR SHOULD BE A RECOGNIZED AUTHORITY IN HIS/HER FIELD, LOCALLY AND NATIONALLY. HE OR SHE MUST HAVE A RECORD OF SUCCESS IN ACQUIRING EXTERNAL FUNDS FOR CURATORIAL ACTIVITIES AND COLLECTIONS-BASED RESEARCH.

3. EVALUATION OF CURATION

A COMMITTEE COMPOSED OF THE TENURED CURATORS AT THE MUSEUM WILL PROVIDE AN EVALUATION TO THE UNIT PEER COMMITTEE. IN CASE THERE IS JUST ONE OR NO TENURED CURATORS, IT IS IMPERATIVE THAT TWO OF THE EXTERNAL REVIEWERS BE CURATORS. IN FORMULATING CRITERIA, STANDARDS, AND INDICES FOR EVALUATION, PROMOTION, AND TENURE, THE MUSEUM SHOULD INCLUDE EXAMPLES OF CURATORIAL ACTIVITIES AND MEASURES FOR EVALUATION APPROPRIATE FOR THAT UNIT. EXCELLENCE IN CURATION MAY BE DEMONSTRATED THROUGH, E.G., APPROPRIATE LETTER OF COMMENDATION, RECOMMENDATION, AND/OR APPRECIATION, CERTIFICATES AND AWARDS, AND OTHER PUBLIC MEANS OF RECOGNITION FOR SERVICES RENDERED.

MOTION

The Faculty Senate Curricular Affairs Committee moves to revise the following for the Bachelor of Arts degree (pages 126-127 of the 2009-10 UAF catalog) for all students. This revision addresses that students who bring in a Bachelor's degree from another institution can already have met the minor complex requirement.

EFFECTIVE: Fall 2010

RATIONALE: Currently, some departments are already practicing this (through a petition process) although it is not an official policy. Students who have a bachelor's degree from regionally accredited institution should not be held to meeting the minor requirement for the UAF Bachelor of Arts. Students often bring in courses from a previous bachelor's degree to the BA and often need to petition to meet the minor requirements. Currently, an associate of applied science (A.A.S.) degree or certificate of at least 30 credits earned at another institution may be used to meet requirements for a minor for the Bachelor of Arts (B.A.) degree. This would eliminate the need to petition, and student run around, and streamline graduating processing.

CAPS = Addition

[[]] = Deletion

Bachelor of Arts (page 126)

Requirements

Complete the baccalaureate core (38 – 39 credits)

Complete the following B.A. requirements in addition to the core:

Humanities and social sciences (18 credits)

- Any combination of courses at the F100-level or above, with a minimum of 6 credits from the humanities and a minimum of 6 credits in the social sciences OR up to 12 credits in a single non-English language taken at the university level and a minimum of 6 credits in social science.

Mathematics (3 credits)

- One course at the F100-level or above in mathematical sciences (math, computer science, statistics)

Complete one of the following:

- Minor complex* at least 15

ATTACHMENT 167/8
MAY 3, 2010
SUBMITTED BY THE CURRICULAR AFFAIRS COMMITTEE

patch work, but rather think of a whole-hearted reform, and approach the topic from that angle. It was stated that the current CORE is not working well. Dana reminded everybody that we deal with three levels of education: CORE, Degree and Major. Although agreement on key educational topics was found, e.g. writing and reading, the question of how to assess items like team work somewhat remained. The writing 'English' problem was also covered in more detail, and a question was posed whether to use ONLINE writing centers perhaps, or to have more writing intensive assignments for students? It was widely agreed that English writing should not only be left to the English Department. For the next CAC meeting , April 12th, Falk will compile a DRAFT2 (update math paragraph from Rainer, and remaining paragraph on philosophy to be added), and Dana suggested to vote then on specific paragraphs and amendments. Based on an invitation by Morgan Dufseth (SSAH) on March 26th, Falk will briefly present via phone conference call on the UAF CORE discussion and progress (Draft1/2 + experience) to UAA.

7.

Other Business

As planned, the remaining CAC meetings were confirmed for 12th April and 26th April. Rainer pointed out that a Rural Nutrition program might be coming forward for review.

8.

Adjourn

Curricular Affairs Meeting Minutes Monday 12th April 2010

Ken Abramowicz, Falk Huettmann (phone), Sarah Lewis (phone), Tim Stickel (phone), Rainer Newberry, Michelle Bartlett, Ginny Tschanz, Carrie Baker. Student Rep not available

Agenda

1.

Minutes of previous meeting: Approved

2.

started in the committee that we cannot achieve everything, and require clear priorities and decisions. The 'WinterMester' as slight administrative space problem, e.g. building closures during Xmas break (usually just one or two days as a problem; buildings not heated). The

It was proposed to have a 10min agenda presentation item at the next Faculty Senate. For fall 2010, at least one month of discussion proposed, and a broader representative is needed. We need a wider committee that handles this topic, e.g. considerations with UA, UAA and Alaska.

7. Other Business: None

Rainer will be with CAC for the coming fall term, and is proposed as the new Chair. Confirmation on this is coming forward next.

8. Adjourn

**Curricular Affairs Meeting Minutes
Monday 26th April 2010**

a big role throughout. They are awarded on a student basis, and which appears to be a different funding regime and concept than at UAF.

For a resolution, Rainer suggested to update the current proposal til Friday (=one week prior to the Faculty Senate and when the agenda is set) according to the shortcomings, and then see for a decision at the last term meeting.

A motion was made and passed by CAC for this certificate and with a forthcoming clarification re. funding, when provided prior to Friday.

4

Other business:

Calendar Issues: Based on the previous discussion April 12th, Tim re-introduced the subject and based the new plan on a 4 years outlook (which was provided as a handout). So far, a study day is required. The proposal from Tim is to eliminate that study day to overcome the wider scheduling problems. Michelle liked this schedule, e.g. for reasons of mother's day, and approved it from her side. Should we approve it for 1, 2 or 3 years? Should we collect data for evaluation as well, and how well it actually worked out? The group decided: yes. Data collectors need to be assigned and a survey tool should be set up (Michelle and in collaboration with CAC will look into this). Ken clarified why this new schedule actually was designed by Tim (no direct consideration of Mother's Day; instead, it was decided with Maymester in mind).

Motion was made and it carried, approving the first two columns (years 2011 and 2012) of Tim's

FAC members recognized that the most common workload division for non-represented faculty, 49% faculty/51% administrative, is a device used to change the status of the faculty member. That workload is effectively the same as 50%/50% which does qualify for promotion review under the Collective Bargaining Agreement. FAC members agreed that faculty with a 49%/51% workload could qualify for promotion in faculty rank using the same performance criteria applied to 50% faculty. However, FAC members felt strongly, after three meetings on this topic, that people with less than half-time faculty duties should not qualify for promotion as faculty. The recommendation by FAC applies to non-represented faculty with at least 49% faculty duties.

The guiding principles were that the procedure should be as close as possible to the procedure for represented faculty, and that it should avoid any conflict of interest that might arise in connection with the candidate's administrative duties. The "normal" unit peer review committee may have potential conflicts of interest, and a different peer review committee is likely to be needed. FAC recommended that this committee be appointed by a dean or director from another unit, upon the request of the Provost. Specific criteria for this committee were included in the FAC recommendation. No change was needed for university-wide committee review, except to note that potential conflicts of interest must be avoided when the Faculty Senate and Provost select members of this committee.

FAC forwarded its recommendation to the Administrative Committee in a memo dated February 19, 2010. The recommendation was converted into a formal motion to amend the UAF "Policies and Regulations for the Appointment and Evaluation of Faculty" (the Blue Book) and submitted to the Faculty Senate at meeting #166 (April 5, 2010). The motion passed, and the policy will be posted on the Provost's web site and will be added to the next edition of the Blue Book.

Reapportionment for Faculty Senate representation

During AY 2008-09, the Faculty Affairs Committee (FAC) was asked to conduct a reapportionment of Faculty Senate representation based on the Faculty Senate Bylaws and the current numbers of qualifying faculty across UAF. Two members of FAC in AY 2008-09, Anne Christie and Marla Lowder, were selected to direct this effort. They requested current data from the Provost's Office on the qualifying faculty at UAF, and applied the procedure specified in the Bylaws. It appears that the previous reapportionment had not included adjustments for FTFE or

Senate at meetings #165 (March 5, 2010) and #166 (April 5, 2010), and will go into effect in Fall 2010.

Teaching by Non-Regular Faculty

This issue initially came to the Faculty Affairs Committee in AY 2007-08 as a concern about possible exploitation of adjunct faculty at UAF. Various aspects of this issue were investigated and discussed by the Committee during AY 2007-08: FAC noted that those faculty are not represented on the Faculty Senate, and decided that the main issue within the purview of the Faculty Senate was the role of such faculty in teaching at UAF, because that impacted the way departments functioned and the overall educational mission of the University. With this in mind, FAC broadened its focus to all non-regular faculty, defined as those who were neither tenure-track nor research faculty. This group included instructors, contingent, term, and adjunct faculty.

ATTACHMENT 167/11
MAY 3, 2010
SUBMITTED BY THE UNIT CRITERIA COMMITTEE

Unit Criteria Meeting
April 19, 2010 Minutes
3 – 4 pm Rasmussen Library Room 341

Attending:
Uta Kaden
Julie McIntyre (co-chair)
Tim Wilson
Mark Herrmann
Andy Anger
Sonja
Ray Rolanz

Tom Clausen (representative from Natural Sciences)

Old Business: None.

New Business: Unit Criteria for Natural Sciences: revised version.

ATTACHMENT 167/12
MAY 3, 2010
SUBMITTED BY THE COMMITTEE ON THE STATUS OF WOMEN

Committee on the Status of Women 2009-10 Annual Report

The Committee on the Status of Women (CSW) met monthly during AY 2009-10 to work on issues affecting women faculty at UAF.

CSW was instrumental in 2008-09 in shaping a campus-wide discussion of family friendly policies and one of our committee members served on the UAF Family Friendly Task Force. The Taskforce put forth two recommendations: one on childcare for University employees and one on work-life balance. In 2009-10, this committee was reformed as the UAF Work Life Balance Committee, a permanent committee with faculty, staff, and student representation. CSW has a permanent spot on this committee. The WLB Committee completed a survey on childcare needs at UAF in Fall 2009 and has given UAF a list of current needs: enlarged Bunnell House lab school, extended age range/after school care, weekend and evening care, TVC needs, class schedule flexibility, diaper changing tables in restrooms, breastfeeding/pumping rooms, nearby infant care.

CSW continued the “Brown Bag Lunch” series on topics of faculty interest held in various campus locations. Some of the “Brown Bag” topics were “What is a Family Friendly Campus?”

CSW has a permanent seat on the Chancellor's Diversity Action Committee (CDAC). This committee met monthly during AY 2009-10, and the CSW representative brought issues of equity to the attention of the committee.

In Progress:

Promotion workshop for Associate Professors moving to Full Professors

Examining structural, rather than individual, issues contributing to women being "stuck" at the Associate Professor level

Gathering and analyzing historical data information with gender on time to tenure and promotions, rank, and salary information for faculty at UAF for at least the last ten years

"Survey Monkey" survey and study about the tenure and promotion decision-making process

Discussion of the issue of term-funded and adjunct faculty , especially as these issues differentially affect women

Facilitating mentoring of new, mid-career, and senior women and allied men

Strengthen liaison relationships with women staff members at UAF, the UAF Women's Center, and with faculty at the other MAUs.

ATTACHMENT 167/13

MAY 3, 2010

SUBMITTED BY THE FACULTY DEVELOPMENT, ASSESSMENT & IMPROVEMENT
COMMITTEE

**UAF Faculty Development, Assessment, & Improvement Committee
Meeting Minutes - April 8, 2010**

I. Josef Glowa called the meeting to order at 8:04 am.

II. Roll call:

Present: Melanie Arthur, Josef Glowa, Kelly Houlton, Julie Joly, Larry Roberts

Excused: Joy Morrison, Channon Price, Xiyu (Thomas) Zhou

III. Report from Joy – postponed since Joy could not be with us.

IV. Old Business

1) Report on Faculty Forum. The Forum (March 26, 2010) on Academic Duty and Academic Freedom with former Provost Paul Reichardt was well attended. There were about nine people in person and eight to ten people participated via audio conference. It seems that academic freedom is a high-interest topic. Larry thanked Josef for doing such a nice job in setting it all up. It was suggested that we might think about focusing on one or two chapters from Kennedy's book for our next Faculty Forum, particularly the chapter dealing with teaching. As Larry pointed out, UAF is nationally known for its exceptional arctic research, but it would be commendable to also make UAF recognizable as a top teaching and learning institution. Julie added that this makes sense since these are themes stressed in accreditation. Larry also suggested promoting honor and civility in the interest of healthy dialog in our classes. He will draft a paragraph statement of how we, i.e. the faculty at UA, are models of civility for our committee to bring to the Faculty Administrative Committee in order to bring it to public attention.

2) Seminar Observation Form.

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email samples to FDAI members to peruse. Since there are two issues to address – to go online or not, and to choose something different than our current IAS forms – we decided that we still need more information. The IDEA pricing guide that Melanie emailed to our committee includes the website: www.theideacenter.org to check out for more information.

It was agreed that the questionnaire should be kept short, and it would be nice if faculty could choose questions from a list in order to make the evaluations more pertinent to their particular classes and styles.

VI. New Business

Larry informed us of the dates for next year's Lilly Arctic Conference: March 3 – 5, 2011, which will be held in Fairbanks. The theme is "Celebrating Transformative Learning and the Transformation of Learners."

Last Monday the School of Management held a repeat ceremony honoring Susan Herman and her posthumous Gretchen T. Bersch Award. UAF President, Chancellor, and Provost were there as well as Gretchen Bersch.

VII. Next meeting: Thursday, May 6, 2010, 8:00 – 9:00 am.

VIII. Adjourned at 8:45 am.

Respectfully submitted by Kelly Houlton and Channon Price.

ATTACHMENT 167/14
MAY 3, 2010

**The 2010 Usibelli Awards for Distinguished Teaching, Research,
and Service**

Winner, Distinguished Teaching: Richard Boone, Professor of Biology and Wildlife

Winner, Distinguished Research: Thomas Weingartner, Professor of Oceanography

Winner, Distinguished Service: Kara Nance, Professor of Computer Science

2010 Usibelli Award for Distinguished Teaching Nominees

Debendra Das, Professor of Mechanical Engineering
Debasmita Misra, Associate Professor of Geological Engineering
Paul Robinson, Adjunct, Applied Business

2010 Usibelli Award for Distinguished Research Nominees

Kara Nance, Professor of Computer Science
Chien-Lu Ping, Professor of High Latitude Agriculture
Roger Ruess, Professor of Biology

2010 Usibelli Award for Distinguished Service Nominees

Andreas Anger, Associate Professor of Applied Business and Accounting
Heidi Brocius, Clinical Associate Professor of Social Work
Godwin Chukwu, Professor of Petroleum Engineering
Roger Hansen, Research Professor of Seismology
Ping Lan, Professor of Business Administration
Todd Sherman, Professor of Art
Kenji Yoshikawa, Research Associate Professor of Northern Engineering

2010 Emerita/us

Mark Box, Professor of English

Godwin Chukwu, Professor of Petroleum Engineering

Joseph Dupras, Professor of English

Rheba Dupras, Associate Professor of Library Science

James Gladden, Professor of Political Science

George Happ, Research Professor of Biomedical Sciences

William Hibler, Research Professor of Sea Ice Physics

Ronald Illingworth, Professor of English and Development Education

Steven Jacobson, Professor of Yup'ik Eskimo

Ron Johnson, Professor of Mechanical and Environmental Engineering

John Kelley, Professor of Marine Sciences

Judith Kleinfeld, Professor of Psychology and Northern Studies

Tamara Lincoln, Associate Professor of Library Science

Dirk Lummerzheim, Research Professor of Geophysics

Mary Mangusso, Associate Professor of History

Joseph Margraf, Professor of Fisheries

Hans Nielsen, Professor of Geophysics

Henry Wichmann, Professor of Accounting

MOTION:

The UAF Faculty Senate moves to endorse the 2010-2011 committee membership as attached.

EFFECTIVE: Immediately

RATIONALE: New Senate members' preference for committee selection were reviewed and weighed against membership distribution from schools and colleges.

2010 11 Faculty Senate Committees

STANDING COMMITTEES

Curricular Affairs

Anthony Arendt, GI (12)
Jungho Baek, SOM (12)
Carrie Baker, CLA (12)
Christa Bartlett, CRCD/TVC (11)
Sarah Fowell, CNSM (11)
Brian Himelbloom, SFOS (12)
Falk Huettmann, CNSM (11) - *Sabbatical*
Debra Moses, CRCD/TVC (11)
Subbing for Sarah Fowell:
Rainer Newberry, CNSM (12) – Convener
David Valentine, SNRAS (12)

Faculty Affairs

Jane Allen, CRCD/KUC (11)
Mike Davis, CRCD (12)
Lily Dong, SOM (11)
Roger Hansen, GI (11)
Kenan Hazirbaba, CEM (12)
Cecile Lardon, CLA (11)
Morris Palter, CLA (11)
Andrew Metzger, CEM (12)
Jennifer Reynolds, SFOS (11) – Convener

Unit Criteria

Andy Anger, CRCD/TVC (11)
Perry Barboza, CNSM (12)
Heidi Brocious, CLA (11)
Karen Jensen, CLA (12)
Debra Jones, CES (12)
Ute Kaden, SoEd (11) – Convener
Julie McIntyre, CNSM (11)
Tim Wilson, CLA (11)

Committee on the Status of Women

Melanie Arthur, CLA (12)
Stefanie Ickert-Bond, IAB (12)
Jessica Larsen, GI (11)
Jenny Liu, CEM (11)
Janet McClellan, CLA (11)
Shawn Russell, CRCD (12)
Derek Sikes, CNSM (11)
Diane Wagner, CNSM (11)
Jane Weber, CRCD (12) – Chair/Convener

Core Review

CLA:
Christine Coffman, English (12)
David Henry, Humanities (12)
Chanda Meek, Social Sciences (12)
Jean Richey, Communication (12)
Diane Ruess, Library (11)
Siri Tuttle, At-Large CLA (11)
CNSM:
Latrice Bowman, Math (12) – Convener
Rainer Newberry, Science (12)

Student Academic Development & Achievement Committee – To be further updated

Colleen Angaiak, Rural Student Services
Jane Allen/Nancy Ayagarak, KUC Campus
John Creed, Chukchi Campus
Dana Greci, CRCD/DevEd
Linda Hapsmith, Academic Advising Center
Cindy Hardy, CRCD/DevEd – Convener
Joe Hickman, Student Support Services Program
Joe Mason, Northwest Campus
Margaret Short, Math/CNSM (11)
Sandra Wildfeuer, CRCD/IAC

PERMANENT COMMITTEES

Faculty Appeals & Oversight Committee – *To be further updated*

Carol Barnhardt, SoEd (11)
Roxie Dinstel, CES (11)
Maureen Hogan, SoEd (11) – Convener
Leonard Kamerling, CLA (11)
David Mollett, CLA (12)
Christa Mulder, CNSM (11)
Charlie Sparks, SOM (11)

Faculty Development, Assessment & Improvement

Melanie Arthur, CLA (11)
Julie L. Joly, SNRAS (11)
Marianne Kerr, CES (11)
Diane McEachern, CRCD/KUC (11)
Joy Morrison, Faculty Development Office
Alexandra Oliveira, SFOS (11)
Larry Roberts, CLA (11) – Convener

Graduate Academic & Advisory Committee

Ken Abramowicz, SOM (12) – Co-convener
Donie Bret-Harte, CNSM (11)
Larissa-Ariane Dehn, SFOS (12)
Regine Hock, CNSM (11)
Orion Lawlor, CNSM (11) – Co-convener
Anupma Prakash, CNSM (11) – *Fall sabbatical*
Sue Renes, SoEd (12)

ATTACHMENT 167/17
MAY 3, 2010
SUBMITTED BY THE ADMINISTRATIVE COMMITTEE

MOTION

ATTACHMENT 167/18
MAY 3, 2010
SUBMITTED BY ADMINISTRATIVE COMMITTEE

MOTION:

The UAF Faculty Senate moves to authorize the Administrative Committee to act on behalf of the Senate on all matters within its purview, which may arise until the Senate resumes

ATTACHMENT 167/19
MAY 3, 2010
SUBMITTED BY THE ADMINISTRATIVE COMMITTEE

MOTION:

The UAF Faculty Senate moves to amend the Constitution of the Faculty Senate, Article IX, section 1, to state that the most current version of Robert's Rules of Order shall be the parliamentary "guidelines" for the Faculty Senate rather than the "authority".

Effective: Immediately

Rationale: Robert's Rules of Order in regard to a governing body serve the function to facilitate the mission of that body such that they:

Are subordinate to the Constitution and Bylaws of a governing body

Support majority rule while preserving the rights of the minority

Are to facilitate rational debate regarding matters of policy

And that Robert's Rules of Order should not be used to:

- Facilitate the minority to manipulate the rule of the majority against the intent of the Constitution or Bylaws
- Compromise the role of the governing body for the sole purpose of following Robert's Rules rather than the intent of the Constitution and Bylaws

Further that the "authority" of the UAF Faculty Senate is derived from its voting majority and mandate in University of Alaska Board of Regents and UAF policy.

CAPS = Addition

[[]] = Deletion

ARTICLE IX - Parliamentary Authority

Sect. 1 The parliamentary ~~[[authority]]~~ GUIDELINES shall be the most recent version of Robert's Rules of Order.