

APPROVED

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12/19/2012

staff excellence

recognition of





multiple copies of the same information from the all-staff list, the Staff Council unit lists, and individual representative upsets many people. multiple copies of the same information as this often

Juella urged Staff Council members to use the official Staff Council unit listserv lists and *only* the official Staff Council unit listserv lists. This will allow us to track where information is coming from, ensure that messages are only sent where they are supposed to be sent, and it will prevent the duplication of emails.

Contact the Staff Council Office if you have questions about the unit listserv lists or if you need help accessing the listserv for your unit. Representatives and alternates have administrative access to their unit listserv and your messages should not require moderation.

Please pay attention to who has received the email. If a message is sent directly to you, it will typically be accompanied by a note requesting that you forward the information to your constituents. This would be a situation where you would forward the message to your constituents using your individual unit listserv.

If you receive the message through your unit listserv, and not directly from the office, everyone in your unit has already received the message and you do not need to send the message to your constituents again.

## **B. External Committees – Master Planning Committee**

has expired and Chancellor Rogers is requesting an appointment letter, either reappointing Gary or for a new appointment. This is a three-year term. Gary Newman was appointed to serve as Staff Council Representative on the Master Planning Committee from 11/2012 to 11/2015. Richard

The

The list of committee members and terms will be updated and ready for you to view open seats. You will have time to determine your interest in vacant seats as well as an opportunity to write up and present your interests to the group.

## **C. Discussion of Communications / Advocacy Merger**

Attachment 233-11: Motion 2012-233-1: Motion to Place Communications Under Advocacy

The draft motion, if approved, would place communications under Advocacy.

John Clendenin, Communications Chair, has only spoken with Nichole Kloepfer, University Advocacy Chair, once regarding this proposal. He felt council was not prepared to appropriately make changes in light of the current communications issues and the lack of prior discussion on the matter.

The ad hoc Communications Committee was a temporary committee with an end date of Nov. 2012. Therefore, an immediate decision was needed on the future of this committee: whether to dissolve the committee and place its charges under University Advocacy, to extend the ad hoc committee, or to completely dissolve the ad hoc committee.

As defined by Staff Council Bylaws, University Advocacy has a communications component. The chair of University Advocacy can create ad hoc committees for specific charges. Under these bylaws, the Communications Committee could continue to function as is, it would simply report up to the University Advocacy Committee.

The function of the ad hoc Communications Committee was clarified. The committee was originally tasked with identifying effective methods of communication for sending information to constituents and for collecting feedback from constituents. The committee was also asked to identify ways to

communicating about Staff Council and the impact that Staff Council has on various issues. The group recently discussed communicating with new members to ensure that they have the tools and information needed to do their jobs effectively. Nichole Kloepfer will follow up with John Clendenin to form a plan regarding this committee.

It was suggested that the issue be tabled until the next meeting to allow John and Nichole time to meet. This could be done with the understanding that after this meeting today, the ad hoc Communications Committee would not exist since council previously set an end date for the committee.

It was suggested that a motion was not needed since the ad hoc Communications Committee was set to dissolve this charge according to bylaws.

The draft motion fell, since it was not formally moved. A motion and second were made to allow the ad hoc Communications Committee to dissolve in accordance with bylaws. Council unanimously approved allowing the ad hoc committee to dissolve.

## **9. GUEST SPEAKERS (none)**

### **COMMITTEE REPORTS**

## **10. INTERNAL COMMITTEE REPORTS**

### **A. Advocacy Committee – Nichole Kloepfer**

Has not met

**B.**

Attachment 223-6: Committee Report

**B. Parking Advisory Committee (PAC) – Britton Anderson**

**C. Chancellor’s Diversity Action Committee (CDAC) – ON HIATUS**

Student Diversity Task Force.

**D. Chancellor’s Planning and Budget Committee – Nichole Kloepfer**

Has not met

**E. Chancellor’s Advisory Committee for the Naming of Campus Facilities – Debbie Coxon**

Has not met

**F. Accreditation Steering Committee – Nichole Kloepfer**

Has not met

**G. Meritorious Service Awards Committee – Claudia Koch**

Has not met

**H. Technology Advisory Board Committee (TAB) – Walker Wheeler**

Handout 233-1: Committee Report

they reviewed twelve proposals. Ten of these proposals were recommended for funding. These ten projects received over one-hundred twenty thousand dollars. This year, TAB received over two hundred thousand dollars from the student technology fee. Thirty percent of this funding went to OIT for support of

**I. Work-Life Balance Committee – Walker Wheeler - INACTIVE**

**J. Intercollegiate Athletic Council – Debbie Coxon and Britton Anderson**

Attachment 223-3: Committee Report

**K. People’s Endowment Committee – Debbie Gonzalez**

Attachment 223-1: Committee Report

**13. AD HOC COMMITTEE REPORTS**

**A. Communications Committee – John Clendenin, Jr.**

Has not met