

- Attachment 248- 2014-248-1 – Resolution Regarding Bullying Awareness
Forum

C. ~~Development Staff Council~~ s Open

D. ~~Incoming Administrative Services Open Forum~~

- The forum will take place Thursday, March 27, from 3:30 - 5:00 PM, in the Murie Building Auditorium

E. ~~Chancellor's Town Hall- Staff Forum~~

- 2:15 PM in the Murie Building Auditorium

- D. ~~_____~~ - ~~Chris Beks, Inella Sparks, Alt~~
- Attachment 248-11 ~~_____~~
- E. ~~_____~~ Tom Langdon
- F. ~~_____~~
- G. Meritorious Service Awards Committee – INACTIVE
- H. ~~_____~~ Tom Langdon
- I. ~~_____~~ Committee – Debbie Gonzalez
- Attachment 248-~~_____~~
- J. RISE Board – ~~_____~~
- K. Smoke-Free / Tobacco ~~_____~~ – Jessica Desrochers, Brad Krick, Alt
- L. ~~_____~~ Appreciation Day Planning Group – Ashley Munro and Maria Russell
- Attachment 248-3: ~~_____~~
- M. ~~_____~~ Technology Advisory Board Committee (TAB) – Adam Kane & Chris Beks

~~_____~~ *uaf-staff*

XIV. 10:35 – 10:40 AD HOC COMMITTEE REPORTS

- ~~_____~~ – ~~_____~~ Chair
- Has not met

XV. 10:40 – 10:50 ROUND TABLE DISCUSSION

XVI. 10:50 ADJOURN

Elections Committee

March 2014 Committee Report

Submitted by: [Name] Date: [Date]

Time: Monday, March 3, 2014 from 1:30pm to 2:00pm.

n

Absent: Nate Bauer, Lawrence Murakami

Topics covered:

Unit 7 candidates: I was supposed to contact the candidates who submitted their names during the nominating period. I was not able to contact them.

No other topics covered.



Biometrics Screening Results

2Health Care Provider Form



University of Alaska is providing the opportunity for eligible members to submit biometrics screening results from your Health Care Provider (HCP) to participate in the screening component of your incentive program. Please refer to the Instructions on the following page.

The date of your screening must occur on or after 7/1/2013 and this form must be completed and received by Healthyroads on or before 6/30/2014 to be eligible for the biometric screening component of your incentive program.

Please print neatly. Incomplete or illegible forms will not be processed and you will not receive incentive credit. Write your first and last name exactly the way that they appear on your payroll stub and/or your medical benefits card. PLEASE NOTE: Values below with an asterisk (*) are required. This form will not be processed if any required values are missing. Fax completed form to:
1-877-495-2746 by 6/30/2014

PART I 2To be completed by Eligible Member

Employer Group: Universutd Mi<laska Relation to Employee: Self Spouse/Domestic Partner



INSTRUCTIONS:

1. Attend a preventive health visit with your Health Care Provider (HCP) within the dates specified on the top of the form. Provide this form to your HCP and ask them to complete Part II and sign the form after validating your screening results. You are responsible for any charges that may be incurred from your HCP as a result of completing this form.
2. Please Note: Laboratory reports should not be submitted. Healthyroads will not review laboratory reports to obtain and process data values. Healthyroads will only process data entered on this form by your HCP . Any laboratory reports that are

Staff Appreciation Day Committee Staff Report
March 2014 Committee Report
Submitted by Maria Russell

The Staff Appreciation Day Committee had its first meeting March 7th and although we had a late start, we are very optimistic that registration will open up on time in mid-April. This year's committee members are: Maria Russell, Ashley Munro, Carla Browning and Raychelle King.

Our first meeting was held at the University of Alaska Fairbanks. We discussed the importance of staff appreciation, the need for staff to be recognized for their work, and the importance of staff to the university. We also discussed the importance of staff to the university and the importance of staff to the university. We will have a committee meeting with the following door prizes from 4-5pm.

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We will have a committee meeting with the following door prizes from 4-5pm. We are asking that rural site request funds, we are hoping that this facilitates the annual review of the funds. In past years some rural sites funds have been requested.

We are also looking for session ideas. If you have session ideas or would like to volunteer for a session please email UAF-Staff-Appreciation@alaska.edu. We plan to have all sessions finalized by the first week of April.

We will send out a volunteer request mid to late April, so be on the look out.

March 2014

The Staff Affairs Committee met on March 13. ~~Notes were via a topic on Ciscus~~

- x **Make UAE a Better Place to Work:** ~~Staff~~ be rolling out an anonymous survey form for staff to submit suggestions to the Staff Affairs Committee. ~~The survey will be available~~
- x **Smoking Ban:** No further action needed at this time.
- x **Leave Share Policy:** ~~The Staff Committee considers it appropriate to continue to review the current situation that will be expected to increase as the current situation develops. A number of staff members have indicated to Jeff Procter to look for ways to better meet~~

~~interested representatives may contact Jeff Procter to learn more about the current situation. Staff~~
Jeff to volunteer to serve on this committee.

The next meeting will be in April, at 10am in the ~~Chairman's Conference Room (Suite 3114)~~

University Advocacy Committee Report – March 2014

~~Section 1: Introduction~~

The student award nominations. The Advocacy Committee met on March 12 to review nominations and write an award recommendation. The following members were present: Lesli Wall (Chair), Jessica Desrochers, Janine Smith, Jami Worrick, and Jessin MacCallum. Also present was ASCLA President

These nominations were submitted for review. During the meeting, committee members read the nominations and discussed each nomination. The presentation award process was discussed and the committee made recommendations for the award. The meeting ended on March 17, 2014.

San Francisco
Board of Supervisors
March 2014

- X ~~will be discussed with the staff council members and the union representatives to encourage participating and volunteers to fill seats.~~
- X ~~Marsh in April. Brad Lobland in May)~~
- X Discussion about Pre-Staff Agenda
- X Draft resolution for Bullying Awareness Training Rollout by July 1

~~Pre-Staff with Finance Director Rogers, March 23, 2014~~

- X Support ~~and discuss non-supervisors including non-organizational We have reviewed~~
~~his is something that he will mention at Cabinet~~
- X Summit Team- ~~they are currently working on~~
~~Platform MA, and the new structure. Anticipated~~
~~Common UA/ Core Values (service excellence, innovation, integrity)~~

~~Math and the leadership development programs~~
~~Future topics include: other general ed requirements, shared programs,~~

- X Weather/Emergency Leave Policy- this was brought to statewide, not sure who is the
~~"owner" of this but Chris Allen, Doreen will review the full proposal~~
- X ~~Bullying Awareness Training~~ concern with getting this as a required training. UAF has
 4000 employees. this would be someone's full time job to write and offer trainings. budget
~~is not Chris Allen, Doreen will review the full proposal~~
 training with Staff Council soon. We can evaluate the training and see if we need it and
- X Term-Funded Lay off policy- nothing has been formalized. Will continue to work on this.
- X Budget Planning Process- ~~discuss this further at~~
~~6:00pm unless it means that has that found. We want to relay the message~~
~~been put into this process. Chris Paks our rep. can also share his thoughts.~~
- X Smoking Committee- ~~is this will be a part of the IA A. The committee is smoke-free, will~~
~~UAS and UAF join in too? Still considering options.~~

~~Brad and I were invited to participate in a Safety Training Pilot program. It's a folder tool kit to~~
~~www.uaf.edu/safety/. We will receive a survey and will~~
~~report what we thought at some later date. Materials arrived March 19. I've not used them yet.~~

~~Staff Appreciation Day~~

- Council member on the committee)
- X Started meeting early March

- x No general, open call for session le
- x 5, 10, 15 year awards are ordered. Waiting for quotes still for other awards
- x Longevity Awards will be in morning with Chancellor's Address
- x 5.11.14. Parity Offices is giving breakfast (to say "thank you" for
- x Level 100 Ice Cream Enclosed
- x We will need volunteers, call for volunteers at April Meeting for award set-up, door prize distribution, Longevity liner-uppers, lunch counters, cotton candy machine and ice cream scooners (usually reserved for Faculty Senate)

Peoples' Empowerment Committee

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Section 248-1:

UAF Employees by July 1, 2014

WHEREAS, in a system-wide survey conducted in 2012-13 by the Staff Alliance and

WHEREAS, 60% - 70% of the respondents reported that they either

WHEREAS, in mixed training groups, 60% - 70% of the respondents reported that they either experiencing or witnessing bullying; and

WHEREAS, the Staff Alliance, a recognized labor organization, has requested that the training system-wide¹; and

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WHEREAS, the training materials have been provided to the Alaska Statewide Human Resources Department; and

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¹ The Staff Alliance is requesting that the training materials be made available to IIAE staff by July 1, 2014; and

² The Staff Alliance is requesting that the training materials be made available to IIAE staff by July 1, 2014; and

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