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AGENDA
UAF STAFF COUNCIL MEETING #118
Friday, June 2, 2000
8:30 - 10:10 a.m.
Wood Center Ballroom

Time	Item	Length of Time
8:30	I Call to Order Irene Downes	15 Min.
	A. Roll Call	
	B. Approval of Minutes to Meeting #117 (May 10, 2000)	
	C. Adopt Consent Agenda	
	1. Alumni Report (Attachment 118/1)	
	D. Pass the Gavel	
	E. President's Report S. Culbertson (Attachment 118/2)	10 Min.
8:55	II Governance Reports	
	A. Faculty Senate L. Duffy	5 Min.
9:00	III Vice Chancellor for Administrative Services Remarks F. Williams	5 Min.
9:05	IV Guest Speaker Dan Flodin, Project Manager For Food Services	15 Min.
9:20	V Committee Reports	
	A. Staff Affairs L. Anderson and G. Hazelton (Attachment 118/3)	5 Min.
	B. Elections, Membership & Rules P. White & D. Dekerlegand York	5 Min.
	C. Rural Affairs H. Simmons (Attachment 118/4)	5 Min.
	D. Staff Training A. Baergen (Attachment 118/5)	5 Min.
	E. University Advocacy S. McCrea (Attachment 118/6)	5 Min.
	F. Staff Alliance I. Downes & S. McCrea (Attachment 118/7)	5 Min.
9:50	VI Other Business	
	A. Resolution of Appreciation for ARAMARK (Attachment 118/8)	5 Min.
	B. Governance Self Study (Attachment 118/9)	5 Min.
	C. Staff Council Raffle (Attachment 118/10) Attachfc. (Attachment TJ -FCRe I. Dow	

Monthly meetings focused on question/answer training sessions with various UAF on campus departments. Monthly forums allowed the opportunity for rural sites to learn more about the services of on campus departments and to address any concerns requiring correction. Meetings were well attended this year by CRA sites, CDE, Rural Alaska Science/Math Network, & REPP staff. We did not receive, but still continue to encourage other rural sites and programs to join us.

Monthly Featured Speakers and topics:

October - First meeting of year. Summer/fall site updates, site concerns.

November- Worked on Spring 2000 shared catalog. Set up guest presentations for rest of year.

December - Human Resources, Carolyn Chapman, Director

February - Printing Services, Warren Fraiser, Director

March - UAF Financial Aide, Donald Scheaffer, Director

April - Rural College Updates, Ralph Gabrielle, Dean of Rural College

May - Purchasing Department, Terry Kelly, Director

Issues to work on next year: Safety Training Issues, Ergonomics concerns at Rural Sites, Sharing registration support tips, site allocations, general communication of shared programs and students, Working on shared catalog, Continue: Training updates from other UAF Departments

If you have any questions or would like to serve on the Rural Affairs Committee, contact Heidi Simmons at lnhls@uaf.edu or the Governance Office at fystaff@uaf.edu.

ATTACHMENT 118/5

UAF STAFF COUNCIL #118

JUNE 2, 2000

SUBMITTED BY STAFF TRAINING

Staff Training Committee

Year End Report

Major issues for the Staff Training Committee this year have been to re-establish ourselves as a major player in providing supervisory training for UAF. After having been the primary provider for the last five years, we were relieved of the main responsibility of providing this training due to accreditation issues. UAF Human Resources is now responsible for providing training and our committee now assists them in this endeavor. Staff Council represented Darlette Powell a resolution of appreciation for her many years of dedicated service as the chair of Staff Training.

Through ingenuity and hard work, the committee offered 15 supervisory training sessions this past year, with minimal funding. The committee is currently developing the fall training schedule. We are committed to offering training sessions to our rural sites as well as at the UAF. After recently being approached by College of Rural Alaska, it is our desire to offer training via satellite hook up. We are hopeful that a portion of this undertaking will be in place by fall.

The Committee again organized the staff longevity awards program. While there were a number of positive comments on the awards program, the length of ceremony was an issue. To further improve the longevity awards program for the future, the committee will be implementing the following changes next year:

I Form a mini-entertainment committee which focuses on staff.

A. Include entertainment in the middle of the program.

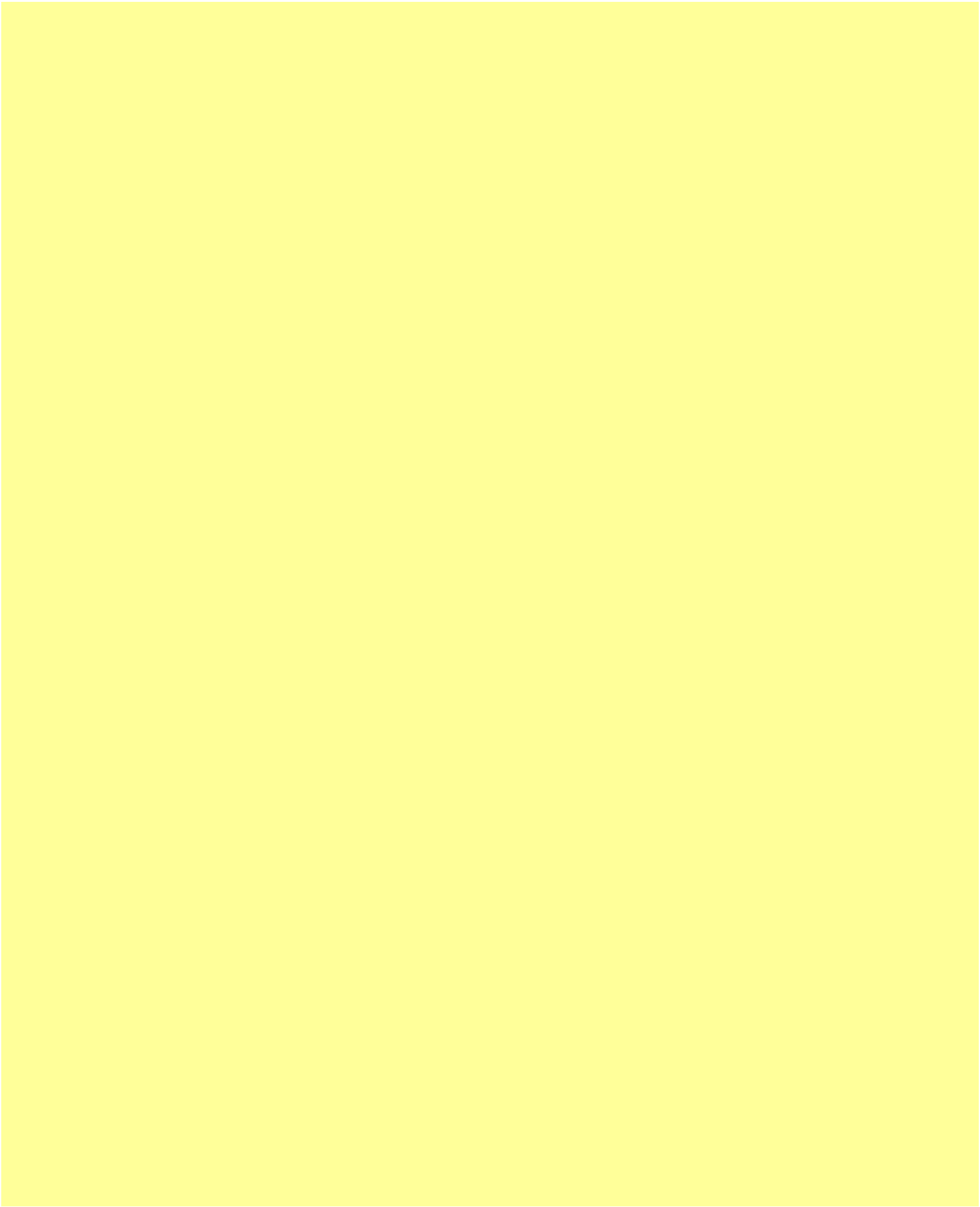
II Seat the recipients by the number of years at the front of the awards program.

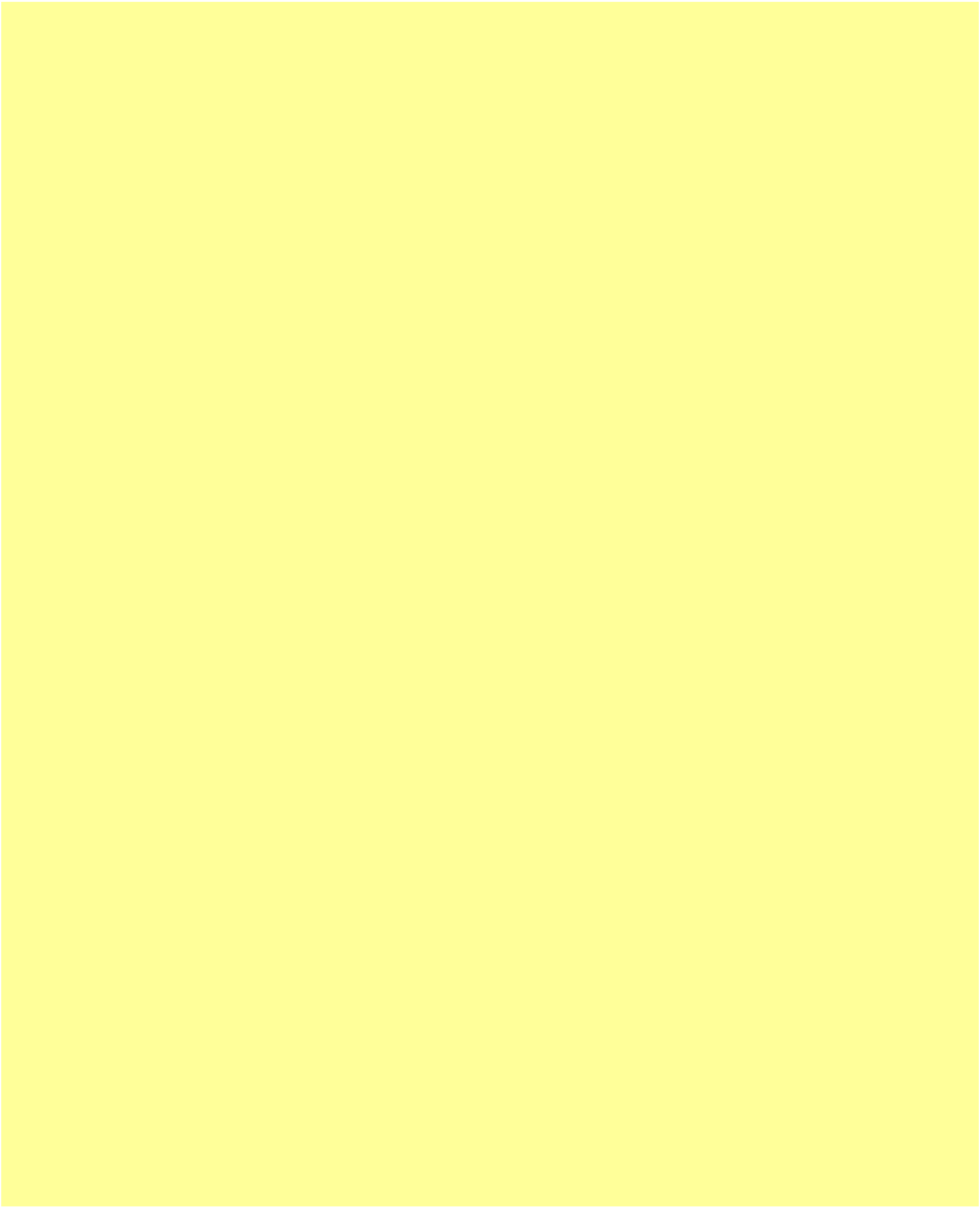
III Eliminate presenters and have the master of ceremony read off names like they do at graduation.

A. Staff Council President and Chancellor shake recipients hands when they get awards. If available, have President Hamilton participate also.

B. Awards will be presented to the 20 and up first, then start at 5 and finish presenting awards.

C. 20 year and up recipients, say brief info about them, about 2 sentences.





representatives or the Governance Office, 312 Signers' Hall. The drawing will be on Friday, October 6, at the Staff Council meeting. You need not be present to win.

The UAF Staff Council named the scholarship in memory of Carolyn Sampson, former executive secretary in the Governance Office. Carolyn was instrumental in obtaining support services for the Staff